

YOUTH AND YOUNG ADULT SYSTEM SUPPORT SERVICES RFQ

Q&A 94-114 via email

Q94. The RFQ says that we should look for questions and answers regarding the RFQ at <http://ewddlacity.com>. We have asked a couple of questions and neither they or the answers appear at this address as indicated. We see the Q&A from bidder's conference on LA BAVN. Where can we locate responses to other questions.

A: EWDD will post all responses within [LABAVN](#) and to the [Bids Opportunity](#) area of the website as soon as possible.

Q95. How should graphics and tables supporting the Narrative be submitted? As an appendix at the end of the Narrative or uploaded as a separate exhibit? Not sure how you wish this to be handled in goodmojo?

A: Additional charts, graphs and graphics may be uploaded separately from the narrative as exhibits.

Q96. The program design narrative has been deleted as a requirement. Will the Cost reasonableness narrative be required, or will the budget forms suffice especially for the Assessment service?

A: For Career Assessment services, only Budget Form No. 10 is required. For Work Experience and Employer Engagement services, Budget Forms 2 through 9 are required.

Q97. Cost reasonableness may also be 5 pages correct? When will assessment service forms be available? When will assessment service forms be available?

A: Career Assessment Budget Form (No. 10) is now posted.

Q98. In taking initial steps to register and upload early materials, we're realizing that all the documents and information must be entered in one 45-minute sitting. There isn't the conventional option of entering information piecemeal; that is some documents one day and more information tomorrow and so on. We are accustomed to grant submission systems that allow us to click "Save" so we can return to the application later with all our previous inputs saved. Instead Good Mojo has final "Submit" buttons that convey the need to enter all information at once. We loss some information this afternoon because it couldn't be saved.

If our understanding of the system is correct and inalterable, it would be helpful if EWDD could update the proposal checklist on Pages 38 to 39 to list all the documents and blank fields that Good Mojo will require applicants to upload and complete in order to submit a final application. It doesn't appear that we can navigate across the system and view every required field. Some of the required forms, such as insurance, may take days to acquire.

Since the grant is due next Wednesday, EWDD should consider allowing the Good Mojo system to accept applications that only include the information currently required in the RFQ with perhaps the proviso that applicants will have to enter outstanding information once they are approved by EWDD. If Doris' and my concerns are unique to HACLA, please call us or have Alfred contact us to guide us through the process.

A: This statement is beyond the scope of the Technical Assistance process.

Q99. When we registered, the general information page lists San Francisco as the default city. Also, none of the information we entered for individual directors were saved even after we clicked the "Update" icon to each title's side.

A: These issues have been addressed. If continuing, please direct technical issues to GoodMojo via the support email address provided.

Q100. Do we need to submit the table of contents page with numbers to GoodMojo?

A: NO

Q101. Do we need to have page numbers for everything submitted?

A: NO

Q102. Is GoodMojo running, we were unable to delete a financial document that was uploaded by mistake?

A: YES. If continuing to experience difficulties, please direct technical questions to GoodMojo via the support email address provided.

Q103. The system requires an end date for officers? Can that be removed?

A: No.

Q104. GoodMojo requires us to submit insurance information. As discussed at the Proposer's Conference, the City already has insurance policies and limits for active youth service providers in the Track System. As with the LABAVN forms, can EWDD access insurance information and documents through Track? Please give us an answer or update GoodMojo to accommodate Track as soon as you're able because it will take several days for us to acquire the forms from our Risk Manager.

A: Insurance information is no longer required by GoodMojo.

Q105. Where all the budget and signature attachment should be uploaded in the application?

A: In order to appropriately answer your technical assistance question, we need you to be more specific.

Q106. Page 18. -under Budget Forms Regarding submission of audited financials. We have been funded by EWDD from 2015-2017/2018. Do we have to submit audited financials?

A: No.

Q107. Receiving the following error message and I have checked the none box for the officer's that are not applicable for us yet the system will not submit the data. How do we proceed. Your data was not submitted. Check the fields for error message(s). Information for each officer must be entered, or None must be checked.

A: Please refer to the GoodMojo instructions. If you have additional questions, please direct technical questions to GoodMojo via the support email address provided.

Q108. Is the Agency User section the correct section for input to make sure that the added users have the correct access level for submission rights? If the Agency User section is the correct section, I do not see a drop down to choose "Organization Administrator".

A: Please refer to the GoodMojo instructions. If you have additional questions, please direct technical questions to GoodMojo via the support email address provided.

Q109. Under the Role drop down, does the role determine user access level?

A: Please refer to the GoodMojo instructions. If you have additional questions, please direct technical questions to GoodMojo via the support email address provided.

Q110. Is there a legend that provides the definitions for the roles (DEV, FIN, GC, LGL, MGR, MIS) to insure selecting the correct role person?

A: Please refer to the GoodMojo instructions. If you have additional questions, please direct technical questions to GoodMojo via the support email address provided.

Q111. Just confirming that the deadline has been extended to June 15th.

A: The RFQ submission deadline has been extended to June 15th.

Q112. Is the ADA survey requested Exhibit III? I don't see another survey option to upload.

A: Yes.

Q113. The Mandatory Notice of Intent to Submit Proposal has not been updated to reflect the May 31st deadline. Can I submit the form that has the prior date deadline?

A: YES. Also, a revised Exhibit III was posted at LABAVN.

Q114. I am having difficulty with GoodMojo submission. Should I submit GoodMojo related technical assistance questions directly to GoodMojo at support@goodmojo.us

A: YES.