|  |  |
| --- | --- |
| Contractor Legal Name: |  |
| Agency’s days of operation: |  |
| Agency’s hours of operation: |  |
| City Business License Number |  |
| IRS Taxpayer Identification Number |  |
| DUNS# |  |

To update our records, please identify your contact people for the following areas:

|  |  |  |  |
| --- | --- | --- | --- |
| **Coordination of:** | **Contact Name** | **Phone** | **E-mail address** |
| Administrative Issues |  |  |  |
| Programmatic Issues |  |  |  |
| Fiscal Issues |  |  |  |
| Administrative Liaison for City Program |  |  |  |

is interested in a contract with the City for PY 2019-2020

(Insert Contractor name above)

(Original) Signature of Individual Authorized to Sign Contracts

Typed name of above individual Title

Date